



'Helping us to help ourselves learn'

18th June 2020

Dear Parent/Carer,

As you are aware from yesterday's communication to you, we have been reviewing the guidance that the government has provided with regards to the reopening of our school.

Our planning has been underpinned by two key principles: Firstly, the safety of our children and staff is paramount; this includes their mental, emotional and physical wellbeing. All our decisions are led by the welfare of children and staff, guided by the latest advice from government and the Local Authority. Secondly, we must continue to provide pupils with the best quality learning that we are able to, given the circumstances.

OUR PRIMARY CONCERN IS TO ENSURE THE SAFETY OF ALL OUR CHILDREN, FAMILIES AND SCHOOL STAFF.

We are setting out in this letter our plans for a phased return of classes from Monday 29th June 2020. *It is important to understand that the plans set out in this letter may be subject to change.*

Check In, Catch Up and Prepare Sessions

The school will be running 'Check In & Catch Up' sessions on a Monday, Tuesday, Thursday and Friday from 9.00am until 12.30pm/1.00pm. Staggered collection times will be in operation:

Reception, Year 1, Year 2 children are to be collected by 12.30pm [this will have to also include older siblings from Key Stage 2]. Year 3, 4, 5 and 6 children with no younger siblings in Foundation Phase can be collected at 1.00pm. Designated drop off and collection points for parents that follow 2m social distancing guidance will be shared with you next week.

Your child's class teacher will be sending out further information next week with regard to your child's allocated day and access arrangements. We will also visually share with you how the school is being adapted. This information will be sent via your child's HWB email address in the first instance. Please contact the school office on Wednesday 24th June [after 12.00] if you have not received notification.

Where reasonably practicable, pupils with siblings will be invited to attend on the same session each week.

Check In, Catch Up sessions will not operate on Wednesdays as this time will be used by staff to plan and deliver pupil's blended home learning activities and for deep cleaning.



'Helping us to help ourselves learn'

Under current guidance, if your child attends the Hub provision they will not be able to go between the Hub and class session on a same-day basis.

Regrettably, due to staffing and accommodation capacity we are NOT able to open for NURSERY children.

There are also some key aspects of school reopening which we want to bring to your attention so that you can make an informed decision about your child returning to school:

- *Whilst we will take all measures possible to ensure social distancing, it must be acknowledged that we will not be able to guarantee social distancing at all times but will teach children how to try and maintain social distancing.*
- *Classroom layouts will be different to support social distancing, with set desks and set resources per child; this will be particularly different for younger children who are used to free flow play or carpet times.*
- *Children may see staff wearing Personal Protective Equipment (PPE) where this is required to deal with medical or sickness situations.*
- *The use of education resources will be restricted as they will need to be cleaned more regularly.*
- *All 'class bubbles' will have a maximum of 8 children within them; there is no planned mixing between groups; playtimes will be separate and mid-morning snacks will be eaten within the classroom.*
- *We have toilets identified per 'bubble' group including those for staff.*
- *We have one way systems operating around the building.*
- *Under no circumstances should a parent/carer enter the building - any planned meetings needed with a parent will be held outside or planned through a risk assessment.*
- *Before and After School Club remains closed.*

Access to the school office will be restricted. Please try to communicate any queries in the first instance by telephone [02920707682]. If you do need to enter the office please wait at the end of the path and telephone the school number – a member of the Admin Team will then advise you on when to enter the school office.



'Helping us to help ourselves learn'

School Uniform, P.E. Kit and Personal Items

Children should wear school uniforms where possible. We do appreciate this may be difficult for some parents and therefore, if unavoidable, the children will be permitted to wear their own 'casual' clothes. Please do not purchase any new uniform / footwear at this time.

In order to avoid cross contamination between home and school we are limiting what the children are able to bring in. They should only bring in their book bag with a mid-morning snack and water bottle [*with their name clearly on it*]. As the weather gets warmer, children will need a sunhat; please administer sun cream before arriving. The children will not require their PE kit and the school will provide them any other resources needed.

Travel and School Entrances/Exits

There will be a one-way system in operation to come in and then to exit. This will be clearly marked. **The lower yard gate is for entry onto the school site. All parents that need to access the site must walk around the school yards to exit via the top yard gate.**

We would advise travel to school via walking, rather than the use of public transport. It would be advised that only one adult drop off and collect their child/children.

It is vitally important that we have the most updated contact details for parents and carers. Please email albertps@valeofglamorgan.gov.uk with any amended details.

Further general information and guidance for parents and carers regarding coronavirus is available here: <https://gov.wales/schools-increasing-operations-29-june-coronavirus>.

PLEASE HELP US WHEN DROPPING OFF / PICKING UP YOUR CHILD:

- Arrive on time for your allocated start/end time
- Maintain 2 metre distancing from other parents and children at ALL times
- Please avoid grouping around the gate. Give people space to enter and exit
- Follow any signage, especially one-way routes
- Leave promptly after drop-off or pick-up



'Helping us to help ourselves learn'

REMEMBER, YOUR CHILD MUST NOT COME TO SCHOOL:

- If they have a temperature, a new cough or have a change in their sense of smell or taste
- If they are in an 'extremely clinically vulnerable' health category
- If they are living with anyone who is 'shielding'

ANY CHILD WHO DEVELOPS SYMPTOMS WHILE IN SCHOOL WILL NEED TO BE COLLECTED AS SOON AS POSSIBLE.

We have missed the children very much and look forward to the time when we can all be together again.

Thank you for your ongoing support,

Kind regards,

A Gilbert